



Position Description

Position title:	Project Delivery Lead
Reports to:	Team Leader Urban / Rural
Business unit:	Network Services
Employment category:	Enterprise Agreement (Pay Point 14-18)

About CitiPower and Powercor

As electricity distribution companies we provide safe, reliable and affordable power to 1.9 million Victorian customers. We use our network of poles, wires and infrastructure to bring power to homes and businesses across almost 65% of Victoria — that’s more than 120,000 kilometres of wires and 850,000 poles.

But we do so much more than manage poles and wires. We’re also the gateway to a clean energy future, dedicated to finding solutions and harnessing new technology to benefit our customers, communities and the environment. This includes industry leading projects in community batteries, demand management, smart charging for electric vehicles (EVs) and microgrids.

And as more customers choose solar, batteries, EVs and smart appliances — the electricity system is becoming increasingly complex, and so too is the level of innovation required to manage it.

About the Network Services team you’ll be part of

Network Services is a 24x7 operation, constructing and maintaining electrical infrastructure and responding to faults and emergencies throughout the CitiPower and Powercor electricity distribution networks. The team is responsible for design, project management, workforce management, field construction and supply chain and logistics management. Functional teams include network control and operations, major projects, maintenance, field services, design and customer programs and works delivery management.

Our core values



Live safely



Improve our business



Be customer and community minded



Be the best you can be



Succeed together

Purpose of the position

To deliver Customer Initiated Augmentation Works projects that comply with business and regulatory requirements. Negotiate outcomes that meet the needs of the customer and the business.

Your key responsibilities

Customer and Stakeholder Management

- Develop and maintain customer relationships to ensure successful delivery of all Customer Initiated Augmentation Works (CIAW) projects ensuring compliance with business and regulatory requirements
- Negotiate outcomes with customers to ensure customer requirements are met whilst ensuring network capacity, safety and commercial factors
- Manage internal stakeholders expectations through ensuring all aspects of project delivery are clearly communicated in a timely manner
- Ensure project risks are communicated and actioned to reduce the any impact to project delivery timelines
- Liaise/negotiate with external stakeholders (local councils, service providers and the wider community) to achieve business and customer objectives

Project Deliver

- Co-ordinate the delivery of Customer projects to ensure all project targets are achieved on time, to budget, in accordance with quality and HS&E obligations
- Ensure any project risks (both financial and delivery time) and variations are managed and ensure corrective action is taken to address any project risks or overruns
- Report HS&E matters in relation to projects
- Prepare appropriate documentation to ensure A to P approval for customer projects is received without additional rework
- Review and provide advice / support on plans of subdivisions as required

Resource Management

- Ensure all contractors and contractor activities comply with legislative, regulatory and contractual obligations
- Action any non-compliance matters immediately through remedial action or ensure that the appropriate stakeholders are informed and action the matters in a timely manner
- Ensure that all work activities and projects are focused on ensuring Network reliability and HS&E requirements

Technical Advise

- Provide technical advice on AER guidelines relating to CIAW including CitiPower and Powercor's policies and processes. Ensure that these guidelines and internal requirements are adhered to and rectify any non-compliance
- Be a point of contact to provide technical advice on projects to internal and external stakeholders
- Prepare project scoping, concept and detailed design documentation in accordance with process. Ensure that the design documentation goes through a suitable QA process

Scope Development and Cost Estimates

- Assess customer electrical load requirements and identify and communicate the impact on both distribution networks
- Consult with internal and external stakeholders to determine the Least Cost Technically Acceptable (LCTA) option to meet customer needs.
- Manage the preparation of project costings and segmentation of project work into specific project activities to comply with Network Customer Policy
- Provide advice to internal and external stakeholders on customer requirements and contractual obligations and or conditions

What you'll bring to the business

Education / Qualifications:

- Certificate IV ESI Power Systems/Associate Diploma of Electrical Engineering or Project Management qualification or equivalent tertiary qualification.

Knowledge:

- Knowledge of the Electricity Distribution industry
- Knowledge and understanding of VESI design, CitiPower and Powercor Technical Standards and construction practices
- Ability to negotiate positive outcomes for the business and customers
- Ability to deliver projects
- Ability to use computer based information systems and applications
- Ability to manage expectations and delivery
- An understanding of the CIAW, Electricity Supply Policy and associated codes
- An ability to establish good working relationships with developers, architects, electrical contractors, builders and consultants

Experience:

- Electrical industry experience such as field experience or proven experience in complex electrical network extension projects
- Experience in applying Project Management principles
- Leadership experience relating to Health, Safety and Environment Policies and Standards

The skills and competencies you'll have

'Thought' competencies

1. Customer focus: Building strong customer relationships and delivering customer-centric solutions
2. Financial/commercial acumen: Applying financial thinking, commercial rigour and discipline to all business decisions and customer relationships to identify ways of maximising and protecting our business value
3. Balances stakeholders: Anticipating and balancing the needs of multiple stakeholders

'Result' competencies

1. Ensures accountability: Holding self and others accountable to meet commitments
2. Action oriented: Taking on new opportunities and tough challenges with a sense of urgency, high energy, and enthusiasm

'People' competencies

1. Builds effective teams: Building strong-identity teams that apply their diverse skills and perspectives to achieve common goals
2. Collaborates: Building partnerships and working collaboratively with others to meet shared objectives

'Self' competencies

1. Demonstrates self-awareness: Using a combination of feedback and reflection to gain productive insight into personal strengths and weaknesses
2. Situational adaptability: Adapting approach and demeanour in real time to match the shifting demands of different situations

Other relevant information

- A pre-employment medical / physical assessment may be required
- Availability duty will be required
- Travel to other work locations / sites may be required
- Direct reports - FTE direct reports: 0 Contractor direct reports: 0
- Budget: OPEX 0, CAPEX 0